



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s) **LUCA, George Alexandru**
Address(es) Str. Gheorghe Pop de Băsești, no 43-45, ap. 1, ground floor, District 2, Bucharest
Telephone(s) (40-31) 805 81 65 Mobile: (40-727) 301 245
Fax(es) (40-31) 805 81 65
E-mail george_luca@noi-orizonturi.ro
Nationality Romanian
Date of birth 22nd of April 1986
Gender Male

Desired employment / Occupational field

Work experience

Dates	October 2006 – January 2008
Occupation or position held	Project Manager – Save the Children Romania's Young Volunteers' Coordination Centre
Main activities and responsibilities	-monitoring and evaluating volunteers' activities -motivating the volunteers' group -organizing trainings and events -ensuring logistical support for volunteers' recruitment (General Secretariat – Bucharest, 13 branches) -elaborating documents (publications, studies, annual report) -writing projects -periodically writing reports and evaluations
Name and address of employer	Save the Children Romania, 3 Ștefan Furtună entr, District 1, 010899, Bucharest, Romania Telephone: (40-21) 316 61 76, Fax: (40-21) 312 44 86, E-mail: rosc@salvaticopiii.ro Website: www.salvaticopiii.ro
Type of business or sector	Public utility services/ NGO
Dates	January 2008 - onwards
Occupation or position held	Project Manager – New Horizons Foundation
Main activities and responsibilities	-monitoring and evaluating Youth in Action projects -coordinating international groups of volunteers in Romania -organizing trainings and events -writing projects -periodically writing reports and evaluations
Name and address of employer	New Horizons Foundation, Pacii Blvd, bl.5, apt. 9, 335600, Lupeni, Hunedoara county Telephone: (40-254) 564 471, Fax: (40-254) 564 471, E-mail: office@noi-orizonturi.ro Website: www.new-horizons.ro
Type of business or sector	Public utility services/ NGO

Education and training

Dates October 2005 onwards

Principal subjects/occupational skills covered
General disciplines
 Political Communication
 Political Sociology and statistics
 Constitutional Law
 The Political System of the European Union

Name and type of organisation providing education and training The Faculty of Political Science, University of Bucharest

Level in national or international classification International Standard Classification in Education (ISCED), level 5

Dates 2002 - 2005

Title of qualification awarded Matriculation Degree

Principal subjects/occupational skills covered
 Psychology
 Sociology
 Economy

Name and type of organisation providing education and training "Dunărea" Theoretical High school

Level in national or international classification ISCED, level 3

Personal skills and competences

Mother tongue(s) **Romanian**

Other language(s)

Self-assessment
European level ()*

English

French

German

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C2	Proficient user	B2	Independent user	C1	Proficient user	C1	Proficient user	C2	Proficient user
B1	Independent user	B2	Independent user	B1	Independent user	B1	Independent user	B2	Independent user
A1	Basic user	A2	Basic user	A1	Basic user	A1	Basic user	A1	Basic user

(*) *Common European Framework of Reference for Languages*

Social skills and competences

- good communication skills, as an outcome of volunteering activities and participation to different seminars and work camps;
- team spirit (I practiced different team sports –volleyball, handball, football- in high school and during my faculty years);
- capacity to adapt my communication skills to different workgroups, social and professional hierarchies (work experience and organizing a large scale of events – national children meetings, youth training sessions or high-level meetings).

Organisational skills and competences

- at the moment, I coordinate the activities of almost 50 volunteers in 8 cities, involved in different Youth in Action projects;
- I organized and carried out training sessions for volunteers and beneficiaries of different NGOs (New Horizons Foundation, Save the Children Romania, The Society for Contraceptive and Sexual Education, Romanian Anti-AIDS Association, Youth for Youth, Anti Drug National Agency, Alaturi de voi Foundation, Children Action Romania Foundation);
- I collaborated in organizing events and actions in the benefit of children and young people (IMPACT ARTfest, the One Level Up! conference, The EU Commission's Consultation in Romania "Towards an European Strategy on the Rights of the Child", The National Forum of Children and Young People 2007), fundraising campaigns (The Christmas Tree Festival, 2% Campaign) and high-level meetings (launching "Beating is not from Heaven" and "Violence born Violence" campaigns)
- experience in coordination of international groups in Romania;
- project management experience;
- Youth in Action Program national multiplier.

Computer skills and competences	<ul style="list-style-type: none"> - experience and advance skills in operating Microsoft Office: Outlook, Word, Excel, PowerPoint, Publisher - basic user in graphical applications (Adobe Photoshop, Corel Draw) - advanced and mid-level knowledge in using different operating systems (Windows 98 – Vista), Linux (Mandrake, Redhat) and Internet applications (I. Explorer, Mozilla Firefox, Opera)
Artistic skills and competences	<ul style="list-style-type: none"> - I took piano, organ and guitar classes - Forum theatre experience
Other skills and competences	<ul style="list-style-type: none"> - leadership skills, as a result of the relationships I had with the volunteers groups where I activated in; - interpretation and translation, to and from English, as a result of fulfilling the job's responsibilities; - using of specific tools in adventure education.
Additional information	<p>Volunteering activities:</p> <ul style="list-style-type: none"> - Save the Children, Galati Branch, 2004 - 2005 - Red Cross Galați, 2004 – 2005 - IKON Foundation, Galati, 2004 - Save the Children, General Secretariat, Bucharest, 2005 – 2006 - A.R.T. Fusion Association, Bucharest, 2008 - onwards <p>Publications</p> <ul style="list-style-type: none"> - The National Report of the Young people and Childrens' Forum 2007 – report - Train of Trainers in preventing drug abuse among young people – course support - The Interference of politic in the Romanian school system – survey report